

# May 27, 2010 NIST Smart Grid Privacy Subgroup Meeting Notes

Minutes by Rebecca Herold

Please send this distribution list any necessary corrections or additions.

We are a diverse group, with often differing viewpoints, but our collaboration and respectful consideration of all viewpoints will result in a much more valuable privacy chapter.

Next full group teleconference meeting:  
**Thursday, June 10, 2010 at 11:00am est**

***NOTE: We are having the face-to-face in Herndon on June 2 and 3, so we will not be having the usual weekly teleconference.***

Here are my summary notes from this week's meeting:

## **1) Discussed Chapter Draft Distribution**

***REMINDER! NIST has asked me to remind you to please do not distribute the privacy chapter draft documents outside of our distribution group. Our documents are works in progress, and we do not want them to be represented as NIST's final versions or representing NIST's final opinions or viewpoints by being distributed beyond our group to entities that may represent them or interpret them as such.***

## **2) Reviewed Final Chapter Draft**

- Many provided suggestions and feedback on the May 18 draft; thanks to all of you who did so!
- I also appreciate the information provided over the past week in various discussion threads for the privacy group mail list, and I incorporated information to reflect those issues. It is likely more information is needed.
- I want to especially thank a few people who spent a lot of time making significant changes and updates:
  - Tanya, who put the chapter into the format for the entire NISTIR 7628.
  - Jennifer Urban and Jennifer Lynch, who did a lot of work on updating and refining information throughout the entire chapter and putting together a draft list of overall recommendations.
  - Gail Magnuson for making a lot of changes in the privacy use cases section, in addition to making several clarifications and changes throughout the entire document.
- For additional change requests:
  - Get them in as soon as possible!
  - Please send the specific section/passage that you want changed to the entire mail list.
  - At this point in time of editing our chapter, please be specific in the changes you want.
  - If you have lots of suggestions for changes, then send the marked up copy to Tanya and me. If you want to send to the mail list keep in mind that your changes will need to be folded into the full document along with everyone else's changes.
  - If you want to make changes to other people's suggested changes keep in mind that, for maintaining version control, I will be making all those suggested and agreed upon changes into the master document that we will be using for the final version.
- Reviewed the updated draft of the privacy chapter that was sent on May 27. Comments and suggestions included:
  - Put an Executive Summary at the beginning. Make it 1 - 2 pages in length.
  - Aryah: Laws and regulations section is much approved, but should not include statements mentioning likely or unlikely. Don't speculate.

- Page 14. Like the applicability of existing laws discussion. It makes it much more clear how the regulations and laws in other industries apply to the Smart Grid.
- Page 35. Data ownership. Why is this included? Is not clear to some.
- There are many areas within the chapter that are redundant. *NOTE: Please send us the specific locations and passages considered to be redundant so we can appropriately address this concern/comment.*
- Mitigating privacy concerns section. There is concern with this section as written. Concern that FERC will take NISTIR information and say "thou shalt" must do this.
- The privacy use cases section still is too long and contains too many details for the main body of the chapter. Take a lot of the details and put within the use cases appendix, and focus on the uses and goals of privacy use cases within this section.
- We will discuss in depth, at the face-to-face on June 2 and 3, the recommendations for what smart grid requirements should be.
- Question to privacy group about the recommendations: What are the **specific** concerns for recommendations? Need more than general statements; clearly explain your concerns so we can tell how to appropriate change the chapter verbiage.
- Clarification on how recommendation #2 components. Notice and choice alone are not sufficient.
- **To-Dos:**
  - **Everyone:**
    - ***Get your update suggestions, requests and concerns sent to the group as soon as possible.***
    - ***Those who said there were redundant sections; please point out the specific passages that you think are redundant. After doing all the updates and work so far on the content, we cannot address your concerns without knowing specifically what you are talking about. We want to make sure the chapter is as clear and succinct as possible, so please point to the specific passages that you are talking about.***
  - **Rebecca:**
    - ***Add an Executive Summary section at the beginning of the chapter.***
    - ***Take much of the detailed information within the privacy use cases section and put within the use cases appendix.***
    - ***Incorporate the suggested changes into the chapter.***
    - ***Distribute the updated chapter by Tuesday night for review on Wednesday (June 2) and Thursday.***

### **3) Miscellaneous**

- REMINDER: The Herndon face-to-face is June 2 & 3 in Herndon.
- Get your change suggestions for specific sections within the draft to the group list ***as soon as possible.*** **DON'T WAIT; THE DROP DEAD DATA IS TO HAVE THE CHAPTER FINISHED, NOT TO GET YOUR LAST MINUTE CHANGES SUBMITTED!**
- We will go through the chapter in detail, making updates, during our face-to-face meeting next week.
- The weekly meeting for next week will be replaced by the face-to-face. Dial-in if you want to hear.
- Friday June 18 is the drop-dead date for the privacy chapter content as we want it in the version that will be published in early July.
- NIST has received 8 comments on the privacy section so far. Comments can still come in through June 2.

Thanks!

Rebecca