20120221 Minutes

1. Current tasks
   b. We continued reviewing each individual document comment on the call and discussed consensus with those on the call:
      c. Comment #63 had consensus on the call to accept the comment change.
         i. Comment #64 had consensus on the call to accept part of the comment and revert the paragraph back for v0p8 of the Assessment Guide.
         ii. Comment #91 had consensus on the call to not accept this comment, because by reverting the paragraph back for v0p8 of the Assessment Guide this comment is not applicable.
         iii. Comment #42 had consensus on the call to not accept this comment, because by reverting the paragraph back for v0p8 of the Assessment Guide this comment is not applicable.
         iv. Comment #43 had consensus on the call to accept the comment change.
         v. Comment #44 had consensus on the call to accept the comment and to remove the "a" from before funding in the sentence.
         vi. Comment #65 had consensus on the call to reject the comment, because text had been changed due to another comment.
         vii. Comment #45 had consensus on the call to globally review and update to be consistent with "Smart Grid information system owner".
         viii. Comment #66 had consensus on the call to globally review and update to be consistent with "Smart Grid information system owner".
         ix. Comment #46 had consensus on the call to globally review and update to be consistent with "Smart Grid information system owner".
         x. Comment #48 had consensus on the call to globally review and update to be consistent with "Smart Grid information system owner".
         xi. Comment #92 had consensus on the call to update the figure to be easier to read.
         xii. Comment #146 had consensus on the call to accept the comment change.
         xiii. Comment #20 had consensus on the call to move some of the comment text to the target audience section of the document.
         xiv. Comment #29 had consensus on the call to reject the comment and the section order will not change.
         xv. Comment #89 had consensus on the call to accept part of the comment for section 2.1, but not for section 2.3.
         xvi. Comment #90 had consensus on the call the comment idea was good and we are going back to the v0p8 version that has a footnote that talks to that point.
         xvii. Comment #30 had consensus on the call the comment idea was good and revised the statement to be "This report includes information from the assessor (in the form of assessment findings) to inform senior management on the effectiveness of the security requirements employed in the Smart Grid information system".
xviii. Comment #32 had consensus on the call the comment idea was good and will revise the statement to be "are part of the Smart Grid System being analyzed, because potential assessment criteria and techniques may have".

xix. Comments #36 and #37 had consensus on the call the general comments on roles and responsibilities was good and the section is be rewriting. This update will need to be re-reviewed.

xx. Comment #114 had consensus on the call to disagree with the comment to add "change events" in this section is not relevant and this is mentioned earlier in the document.

xxi. Comment #47 had consensus on the call to disagree with the comment, because the document is focused on the singular throughout.

xxii. Comment #49 had consensus on the call to globally review and update to be consistent with "Smart Grid information system owner".

xxiii. Comment #95 was briefly discussed and will need to have wording added to the document about the companion spreadsheet.

d. We will start the Appendix review comments and then continue reviewing the comments with comment #50 on our next call.

2. Attendees
   a. Marianne Swanson
   b. Nelson Hastings
   c. Robert Sargent
   d. Sandy Bacik
   e. Scott Shorter
   f. Vicky Pillitteri

Regards,

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