SGIP EMI Building Focus Team
Meeting Minutes
28 Jan 2011

Attendees:

Don Heirman – Lead
Craig Fanning
William Rose
Jim Allen
Doug Kramer

Eric Mewhinney
Bill Moncrief
Galen Koepke
Jerry Ramie

Minutes:

Don called the meeting to order at 3:03 PM ET and gave a quick introduction about the group.

Don has heard back from 7 of 17 people in the sign up list for the focus group. The list was reviewed.

Action item 28 Jan 2010-1: All: If you want to be active, let Don know. Pass the word.

Progress was reported by reviewing document: “1-24-11 EMIIWG Teleconf.ppt” which was distributed by email and shown via the webinar display on attendee PC screens.

Don presented the EMC group minutes “SGIP-EMIIWG Meeting Minutes 24 Jan 2011—dnh.doc”. Don wanted people to be aware of document IEC 61000-2-5. It was reported that ANSI and SGIP just agreed to add IEC published documents to the SGIP portal. The posting date is to be resolved. Since the amended IEC 61000-2-5 is not yet published, the group is to rely on what Bill Radasky can summarize via his soon to be released white paper on EM environments.

Home to Grid group met earlier this afternoon and are doing an EMC paper for consumers. The document was balloted in the group successfully. Those on the call then approved it to be passed to the EMIIWG.

Don reviewed the three questions for which he would like your comments. Note that stating the expertise of the focus group member via a short biography should accompany the answers to these questions:

a. Which type of building you feel comfortable talking about?

b. Your opinion that the type of building is mostly located in one of these areas: residential, commercial, industrial (light industrial)?

c. What RF phenomena you have experienced or work in such as those with nearby radio transmitters, lightning area, even high power EM with geomagnetic storms and intentional EMI, etc.
The reason for these questions is so the work can be defined and divided based on expertise and interest.

**Action item 28 Jan 2010-2:** The focus group members are asked to respond by next week.

Galen and Don reported on the pending Face to Face meeting’s objective and structure. Contact Galen and Don if you can attend on March 1st and 2nd (Tuesday/Wed), at Washington Labs, Gaithersburg, MD. Teleconference/webinar capabilities are being considered for presentations and for the afternoon of Day 2.

**Action item 28 Jan 2010-3:** Focus group members to respond to Galen’s request to tell if you will be at the March F2F meeting.

Don opened up the call for any other business:

**Action item 28 Jan 2010-4:** Jerry Ramie has some material on testing substations he wrote and will investigate whether he can contribute it.

**Action item 28 Jan 2010-5** All - Notify Don about any intent to contribute (with the subject in the file name), the contribution time you need, or agenda items you want for the F2F meeting by February 11th.

There was no further business, so the meeting was adjourned at 4:05 PM EST.

Respectfully submitted

Jim Allen
Teleconference recording secretary