CSWG / NIST Smart Grid Users Guide Subgroup
September 28, 2012

Attendance:

- Mark Ellison (co-lead)
- Craig Rosen (co-lead)
- Marianne Swanson
- Neil Greenfield
- Reynaldo de Leon
- Seth Bromberger
- Chuck Hunt
- Robert Humphreys
- Scott Saunders
- Vicki Pilliteri
- Tanya Brewer
- Jody Fraser

Marianne and Mark observed that the spreadsheet depicts the steps of what needs to occur. Craig had discussed with Marianne during a previous discussion, regarding Metering to Cash, as a good real-world example of how one utility has dissected the processes and systems, and put that in as an example. As Mark observed, a picture is worth a thousand words. Posed the question to the team - do we want to make flowcharts optional? The proposal is to see if the spreadsheets work well, or if the flowcharts are sufficient; Marianne is in accord.

Mark noted that as the team goes through the document, it will do some clean-up. The team will start out with identifying the SmartGrid business functions. This is also where the team will begin identifying the spreadsheets. At Section 4, Identify Smart Grid Processes, the team walked through the section with process adjustments and clean-up.

Under the section for supporting a business process, Scott and Mark discussed the aspects of dependencies. They discussed that there are a number of stakeholders that would follow the entire flow of a logical diagram, and would find the logical diagrams more helpful than the spreadsheets.

Action item: Craig will bring some examples of logical diagrams.

The team moved on to Section 5 of the user guide, and discussed tables for prioritizing the business functions; decided to remove the priority column of the table.

The team discussed the value of diagrams. There is a very big value in making your own logical diagrams, to see where your own network and systems connect with one another. This would also include how your organization's environment interconnects may vary from the NISTR. Size and ability of organizations can vary, so The team noted that it could put in the document that if an organization uses the canned diagrams, that there are limitations to the canned diagrams with respect to the unique aspects of their own organization.

The team added under Executive Summary some preface content to the affect that the examples are provided under separate cover. In real life the utilities may find it beneficial to include this information in a spreadsheet.

The team proceeded into Section 6, and made adjustments to a table in Section 6.

Next call: Friday, October 12, 2012; 2:00pm Eastern