SGIP Governing Board Inaugural Meeting  
NIST - 100 Bureau Dr, Gaithersburg, MD 20878, Building/Room: TBA  
8:30 a.m. to 5:00 p.m.

Meeting called by: George Arnold  
Board Members: Jamshid Afnan, George Bjelovuk, John Caskey, Paul Centolella, Vint Cerf, Paul De Martini, Rik Drummond, Brent Hodges, Mladen Kezunović, Wayne Longcore, Brian Markwalter, John McDonald, Mark McGranaghan, John Nunneley, Perry Pederson, Todd Rytting, Bob Saint, Tariq Samad, Le Tang, Matthew Theall, Kenneth Van Meter  
SGIP GB Administrator: Erich W. Gunther  
Preparation: Please read: SGIP Charter, SGIP Operating Procedures, Board Action Checklist  
Remote Participation:  
1-800-269-0886, Participant PIN: 4590  
Day One web meeting - https://www2.gotomeeting.com/join/560804331  
Day Two Web Meeting - https://www2.gotomeeting.com/join/481437818

Tuesday, December 8, 2009

8:30 a.m. – 8:50 a.m.  
**Introduction**  
Welcome, NIST perspective  
SGIP vision and expectations  
George Arnold

8:50 a.m. – 11:00 a.m.  
**Introducing the Board**  
General discussion  
Dave Wollman  
- Introductions - Who we are  
  Stuart McCafferty  
- What is the role of the GB/Panel?  
- What we want to accomplish  
- Current Issues – Implications of early large deployments, Consumer Interface to the Grid, and preventing stranded assets  
  George Arnold

11:00 a.m. – noon  
**SGIP Charter**  
Role of Administrator  
Erich Gunther  
Charter Highlights  
Overview of PAPs, DEWGs, CSCTG
## Inaugural SGIP GB Meeting Agenda

### Noon – 1 p.m.
**No Host Lunch**
NIST Cafeteria
All

### 1 p.m. – 5 p.m.
**Board Business**
- Process for GB Chair selection
- Select Plenary Chair
- Establish Standing Committees and WGs (Architecture, Testing/Certification, Cyber)

**Break as needed**
- Appoint Acting Chairs and Vice Chairs if needed
- Unfilled Board Seats - dates & process
- Discussion and Resolutions: Priorities for Architecture and Security Committees
- Discuss Ad-hoc Working Groups
- Additional ex-officio members

**Note:** Breakout rooms available if needed

### 6 p.m. – 8:00 p.m.
**No Host Dinner**
Off-site details to be provided
### Agenda

**Wednesday, December 9, 2009**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>8:30 a.m. – 9:00 a.m.</td>
<td>Recap of Tuesday’s Activities</td>
<td>George Arnold</td>
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<tr>
<td>9:00 a.m. – noon</td>
<td>Prioritization of Activities</td>
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<tr>
<td>Break as needed</td>
<td>General discussion</td>
<td>Dave Wollman</td>
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<td>• Key Issues/Tasks not already in-process</td>
<td>Stuart McCafferty</td>
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<tr>
<td>Noon – 1 p.m.</td>
<td>No Host Lunch</td>
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<td>NIST Cafeteria</td>
<td>All</td>
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<tr>
<td>1 p.m. – 3 p.m.</td>
<td>Board Business</td>
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<td>Board Outreach and Press Policy</td>
<td>Dave Wollman</td>
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<td>Web sites, collaboration tools</td>
<td>Erich Gunther</td>
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<td>Meeting frequency / locations</td>
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<td>Next Steps</td>
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**Additional Information:**

Arrive by 8:00 AM to get through security and then drive to meeting room building (TBA)
