Meeting/Project Name: Priority Interoperability Issues

Date of Meeting: 6-28-2010
Time: Monday 12.30 pm EST

Meeting Facilitator: James Mater, WG 3 Chair
Location: Virtual
Phone 712-338-7111
Phone Access Code: 354-725-403

Scribe: James / Pete Cain

1. Meeting Attendance

Roll call: James, Tom Farese, John Adams, Bruce, Emily, Kent, Mark Enstrom, Clint, Mark O, Rik D, Pete
Apologies: Absent:
New members:

2. Meeting Agenda

Topic & Actionable Outcomes

Agenda
- Approve Minutes of June 21 meeting: Approved
- Review/approve agenda: No objection

- Task report – Analysis of IKB documents and Landscape – Bruce: Carried over

Need to put further thought into the meaning. Use the 3 more complete examples from this list. Using Zigbee, WiFi or USB to give examples? tba

- Task Report – “Scoring” system – Pete/Mark Ortiz: Example IEC 61968 Generated lots of discussion. Using recent version of Pete’s Traffic Light spreadsheet. [Requires Excel 2007 for conditional formatting]. Intended for WG3 use only while in development

1. Concern expressed by reviewer that some of the standard “is mature”, so why no greens?
2. This is because some components of 61968, e.g. part 9 cannot, be turned into a product. It may not be possible to test for interoperability because there is no defined or agreed way to connect implementations from different developers (For further discussion see additional column marked “Status of enabling standards”)
3. Need to prioritize individual parts of a standard where it makes sense, and rate each individually: ACTION Pete to work out how to apply to this spreadsheet
4. We should make a link to the Interoperability Program Reference Manual. ACTION: Bruce, Mark, team to work on what that looks like
5. Should we use Carnegie-Mellon CMM 5 level approach? [Emily] Possibly later; aiming to keep it simpler for now

28th June IMAD v05 V05 is posted to the twiki. Review: Carried over
- Are the questions right?
- How would get the data? (e.g. ask someone, do secondary research)
- What changes would you recommend (or the description of a particular metric)

<table>
<thead>
<tr>
<th>ITEM</th>
<th>REVIEWER</th>
<th>STATUS / COMMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>IPMO</td>
<td>Bruce</td>
<td></td>
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<tr>
<td>Technical Specification Structure</td>
<td>James</td>
<td>Draft in V05</td>
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<tr>
<td>Product Development Status</td>
<td>Kent</td>
<td>Response provided, not yet discussed</td>
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<tr>
<td>Customer Experience</td>
<td>Pete</td>
<td>Response provided, not yet discussed</td>
</tr>
<tr>
<td>Metrics</td>
<td>Mark O</td>
<td>What if the standard hasn’t been released yet?</td>
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<tr>
<td>Conformance &amp; Interoperability Testing</td>
<td>Clint</td>
<td></td>
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</tbody>
</table>
Security Testing
Published Test Procedures / Reference Implementation
Independent Test Labs
Feedback on standards
Conformance Checklist
Mature Standards
Supplemental Test Tools
Sustainability of test program

<table>
<thead>
<tr>
<th>Task</th>
<th>Owner</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Task 3: Develop the scoring system and reporting model, including some sort of maturity model based on the scoring.</td>
<td>Peter Cain, Mark Ortiz</td>
<td>Jul 30 – now for OpenSG meeting 21/22 July</td>
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<tr>
<td>Task 4: Develop the administration process, both for self-assessment and SGIP TCC administration.</td>
<td>James and Team</td>
<td>Sep 15</td>
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<td>Task 5: First draft for TCC internal review – ALPHA release</td>
<td>James and Team</td>
<td>Sep 15</td>
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<tr>
<td>Task 6: Pilot collaborative assessment within the TCC on 3-5 organizations: Volunteers: ZigBee Alliance (Rolf) and UL (Kent Donahue)</td>
<td>James and Team</td>
<td>Oct 15</td>
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<td>Task 7: Submit a draft of the Maturity Assessment Tool to the SGIP TCC for approval</td>
<td>James</td>
<td>Oct 15</td>
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<td>Task 8: Rough draft to TWIKI site to socialize with SGIP – all SGIP?</td>
<td>Pete?</td>
<td>Oct 30</td>
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<td>Develop an outreach plan for when the tool is available for self-assessment.</td>
<td>James and Team</td>
<td>Oct 30</td>
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<tr>
<td>Make Version 1.0 DRAFT available to the SGIP and industry at large for comment.</td>
<td>TCC</td>
<td>Nov 15??</td>
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New Tasks for EnerNex IKB SSO Surveys
Analysis of the questions versus our metrics
Find out if there compilation or analysis of the SSO surveys
Compile and analyze the SSO surveys and compare to Landscape (if not done)
Revise survey (if we want to use it) to incorporate our metrics model – add/subtract questions

4. Next Meeting

Date: Monday July 12th, 2010  Time: 9.30am PDT  Location: Virtual

Objective:

END OF DOCUMENT